

# SPECIFICATIONS FOR PTR-1

(1-30-06)

## 1-D BAR CODE

The bar code is the Interleaved 2 of 5 encoding format. All returns must be imprinted with the bar code in the following format:

49	Form Type
01	Page #
05	Tax Year

***The height of the bar code is 1/2 inch.*** The specifications for the placement of the bar code are:

- the left edge must begin at print position 16.
- the top edge must begin on print line 4.

**There must be a minimum of ¼ inch clearance (blank space) around the entire bar code.**

Required dimensions for the bar code:

- **Code Height**

- the bar code height is ½ inch or 25% of the bar code length whichever is greater.

- **Narrow Element Width**

- the minimum narrow-element width is 0.010 inches (0.25 mm).
- the maximum narrow-element width is 0.066 inches (1.65 mm).

- **Wide Element Width**

- the minimum wide-element width is 0.022 inches (0.55 mm).
- the maximum wide-element width is 0.200 inches (5 mm).

- **Wide-to-Narrow Ratio**

- the minimum wide-to-narrow ratio is 2:1 if the minimum narrow element width is greater than 0.020 inches (0.51 mm).
- the minimum wide-to-narrow ratio is 2.2:1 if the minimum narrow element width is less than or equal to 0.020 inches (0.51 mm).

## REGISTRATION MARKS

The width of the lines in the registration marks must be 2.3 points (1/32").

**Top Left** – the horizontal line is located at the bottom of print line 3 and the vertical line is splitting print columns 5 and 6. The horizontal line is 5 print positions long or ½ inch (covering print positions 6 through 10) and the vertical line is 3 print lines long or ½ inch (covering print lines 4 through 6).

**Top Right** - the horizontal line is located at the bottom of print line 3 and the vertical line is splitting print columns 80 and 81. The horizontal line is 5 print positions long or ½ inch (covering print positions 76 through 80) and the vertical line is 3 print lines long or ½ inch (covering print lines 4 through 6).

**Bottom Left** - the horizontal line is located at the bottom of print line 63 and the vertical line is splitting print columns 5 and 6. The horizontal line is 5 print positions long or ½ inch (covering print positions 6 through 10) and the vertical line is 3 print lines long or ½ inch (covering print lines 61 through 63).

**Bottom Right** - the horizontal line is located at the bottom of print line 63 and the vertical line is splitting print columns 80 and 81. The horizontal line is 5 print positions long (covering print positions 76 through 80) and the vertical line is 3 print lines long or ½ inch (covering print lines 61 through 63).

## PRINT POSITION FOR SPECIFIC DATA LINES

In order to ensure proper positioning for scanning of data lines the following print specifications are required:

- Your SS# - Print line 10, begin print position 8.
- Spouse SS# - Print line 12 – begin print position 8.
- County/Municipality – Print line 14, begin print position 8.
- Last Name, First Name – Print line 10, begin print position 36.
- Street Address – Print line 12, begin print position 36.
- City – Print line 14, begin print position 36.
- State – Print line 14, begin print position 63.
- Zip Code – Print line 14, begin print position 67.
- Line 1, Residency Status – Print line 16, if ‘homeowner’ print position 26,  
if ‘mobile home owner’ print position 39.
- Line 2, Your 2004 Marital Status - Print line 17, if ‘single’ print position 26,  
if ‘married’ print position 39.
- Line 3, Your 2005 Marital Status - Print line 18, if ‘single’ print position 26,  
if ‘married’ print position 39.
- Line 4a question - Print line 20, if ‘age 65 or older’ print position 34,  
if ‘receiving social security disability benefits’ print position 47.
- Line 4b question – Print line 25, if ‘yes’ print position 28  
if ‘no’ print position 36.
- Line 5 question - Print line 27, if ‘yes’ print position 64  
if ‘no’ print position 72.
- Line 6 question - Print line 30, if ‘yes’ print position 44  
if ‘no’ print position 52.
- Line 7, Worksheet A – Print line 32, ending decimal point - print position 79.
- Line 8, Worksheet B – Print line 33, ending decimal point - print position 79.
- Line 9, Other address – Print line 35, ‘street address’ begin print position 20,  
‘municipality’ begin print position 63.
- Line 10, Block – Print line 37, begin print position 14.
- Line 10, Lot – Print line 37, begin print position 37.

Line 10, Qualifier – Print line 37, begin print position 61.

Line 11a question – Print line 39, if 2004 ‘yes’ print position 57  
if 2004 ‘no’ print position 63, if 2005 ‘yes’ print position 71  
if 2005 ‘no’ print position 77.

Line 11b percentage – Print line 41, if 2004 begin print position 59  
if 2005 begin print position 73.

Line 12a question – Print line 43, if 2004 ‘yes’ print position 57  
if 2004 ‘no’ print position 63, if 2005 ‘yes’ print position 71  
if 2005 ‘no’ print position 77

Line 12b percentage – Print line 45, if 2004 begin print position 59  
if 2005 begin print position 73.

Line 13, 2005 Property taxes paid – Print line 49, ending decimal point – print position 79.

Line 14, 2004 Property taxes paid – Print line 51, ending decimal point – print position 79.

Line 15, Reimbursement amount – Print line 53, ending decimal point – print position 79.

Division Use – Print line 55.

Signature – Print line 59.

Firm ID # - Print line 62, begin print position 44.